



**STATE OF DELAWARE**  
**Child Death, Near Death and Stillbirth Commission**

**February 8, 2008**

**DRAFT MINUTES FOR APPROVAL**

**Meeting Date and Time:** February 8, 2008 1:00 PM

**Meeting Location:** Appoquinimink State Service Center  
Large Conference Room, Middletown, DE

**In Attendance:**

- **Commissioners**  
Dr. Garrett H.C. Colmorgen, Ms. Marjorie Hershberger, Dr. Kathy A. Janvier, Dr. Lani Nelson-Zlupko, Ms. Leslie Newman, Ms. Sharon Painter, Ms. Marie Renzi, Dr. Kevin Sheahan, Dr. Philip Shlossman, Ms. Judith Moore.
- **Proxies**  
Chief Michael Szczerba for (Chief Michael Capriglione), Ms. Karen Golden-Triolo for (Secretary Cari DeSantis), The Honorable Joelle P. Hitch for (The Honorable Chandlee Johnson Kuhn), Deputy Secretary Nancy Wilson for (Secretary Valerie Woodruff), Ms. Allison McDowell for (Ms. Tania Culley).
- **Staff**  
Anne Pedrick, MS, Executive Director  
Islanda Finamore, Esquire, Child Death Review Specialist  
Joan Kelley, RN, FIMR Coordinator  
Michael Brown, Office Manager  
Angela Birney, Administrative Assistant

**Call to Order:**

The meeting was called to order at 1:06 PM by Commission Chair, Dr. Garrett H.C. Colmorgen. A quorum was established with 15 members present.

## **OLD BUSINESS**

### **Minutes**

Upon a motion duly made and seconded, the minutes of the December 14, 2007, meeting were approved without change. The Executive Session minutes were unanimously approved.

## **NEW BUSINESS**

### **Executive Director Report:**

**Annual Report:** The Executive Director reported that the Annual Report containing information on the past five (5) years is in draft stage and still on schedule to be complete in the spring of 2008. The draft content and data section were distributed at the meeting for those in attendance to review. A motion to accept the Annual Report was made and unanimously agreed upon.

**DELJIS:** The Executive Director reported that at this point the response has not been favorable with regard to obtaining DELJIS access. Patricia Dailey Lewis will contact the Deputy Attorney General for the DELJIS Board. An official response from the DELJIS board will be forthcoming.

**Partnership with DHMIC:** DPH and CDNDSC recently signed an MOU. A grant from DPH for \$10,000 will enable the DART bus safe sleeping signs to be converted to posters and distributed to various doctors and hospitals.

**Governor's Recommended Budget:** \$14,800 to cover a medical abstractor for the FIMR program and also a translator so that additional maternal interviews can be conducted has been approved.

**Vacancy on the CAN Panel:** Dr. Jason Hann-Deschaine will no longer be able to participate on the CAN Panel due to time constraints as his medical practice is growing. A Curriculum Vitae was distributed for Dr. Amanda Kay. The Commission unanimously agreed to approve her appointment to the CAN Panel.

**BayHealth Baby Fair:** CDNDSC staff attended the fair and distributed information on safe sleeping practices. There were approximately 450-500 people in attendance.

**West Side Health Fair:** CDNDSC staff will be attending the fair and distributing information on safe sleeping practices.

**Joint CDNDSC/CPAC Conference:** Registration material will be distributed via email next week.

**Other Business:**

Dr. Colmorgen reported that a pattern has developed in which datasheets are not being delivered to CDNDSC staff by Panel members in a timely manner thereby delaying review of certain cases or deferring cases that have been scheduled for review. Panel members will be notified of the cases for review at least one (1) month prior to the scheduled review. Dr. Colmorgen requested that Commission members share this information with members of their staff that sit on each of the Panels.

Maternal Mortality Review: This topic will be presented to the state legislature by the Delaware Medical Society.

Expedited Review Process: At this point, the CAN Panel is unable to meet the statutory requirement due to the significant increase in cases to be reviewed. As a result, cases that are ready for final review are delayed so that other expedited reviews may be completed within the three (3) month timeframe. The Executive Director proposed extending the statutory timeframe to (6) months for a thorough review and should no additional information arise (as reviewed by the trio and CDNDSC staff), no final review would occur but instead a brief update will be provided to the Panel. Datasheets and records would still be due within the first three (3) months of the report being made to CDNDSC. This change to six (6) months would require a statutory change. The Commission unanimously agreed to proceed with this change.

Upon a motion duly made and seconded, it was unanimously decided to enter Executive Session.

Upon return to public session, a motion was duly made and seconded and unanimously approved to adjourn at 2:35 pm.